

# ELIZABETHTOWN COLLEGE

## *Policy Regarding Minors on Campus*

### Online Awareness Training through United Educators

#### *Protecting Children from Sexual Misconduct* (Higher Education Module)

#### Instructions:

The online training takes approximately one hour to complete.

**Note:** *It is recommended that you use Google Chrome, Mozilla Firefox or Safari when accessing the EduRisk Learning Portal. If you are using Internet Explorer 11 you will need to follow these steps in order to make the browser compatible with the EduRisk Learning Portal:*

1. Go to [www.edurisklearning.org](http://www.edurisklearning.org)
2. Once on the site, click the "Alt" key on your keyboard
3. This will expand the top navigation bar at the top of your web browser
4. Click "Tools"
5. From the drop down menu, click "Compatibility View Settings"
6. Enter [www.edurisklearning.org](http://www.edurisklearning.org) in the open field
7. Click the "Add" button
8. Click the "Close" button

**Once a compatible browser has been established you can proceed with the following instructions:**

1. First-time users should select the **Register Now** tab in the box on the right.
2. Fill out the registration form. Use institution code: **0565-SE37-XY12**.
3. After you complete the registration form you will receive an email allowing you to activate your account.
4. Return to [www.edurisklearning.org](http://www.edurisklearning.org) and log in using the username and password you created.
5. Find the course titled **Protecting Children from Sexual Misconduct** and click *Launch Learning Program*.
6. Select course (SM-101-H) **How Teachers and Other Educators Can Protect Our Children - Higher Ed Version**
7. For technical assistance, select **Contact Support** at the top of the page or call: 301-830-4587.
8. For questions regarding the **Elizabethtown College's Policy Regarding Minors on Campus**, please contact Human Resources at x1406 or [hr@etown.edu](mailto:hr@etown.edu).