



### Waste Streams

#### Scope

This policy applies to all forms of waste generated by the college community while conducting college business.

#### Purpose

The purpose of this policy is to ensure compliance with the Lancaster County Solid Waste Authority and the state Department of Environmental Protection. It also represents the college's commitment to recycling where possible, to disposing of waste materials in a cost effective manner, and to putting into place practices that have a positive impact on the environment.

#### Process

1. Waste is divided into waste streams (attached is a list of waste streams)
2. Each waste stream has a storage container, a storage location, and a final destination
3. When the containers become full a call is made to the appropriate hauler – in some cases the College does its own hauling, but in most cases waste is hauled by outside haulers
4. Some wastes are incinerated, some are placed into landfills, and others are recycled
5. Containers of hazardous waste must have a label specifying "Hazardous Waste" and the contents and the date it became waste

#### Responsibilities

1. Facilities Management
  - a. Arrange for and maintain appropriate containers for all waste streams
  - b. Schedule haulers when containers become full
  - c. Maintain all necessary recordkeeping
  - d. Residents of Independent Living (SDLC, Hackman, Quads) are required to place recyclables and trash at designated pick-up locations and ES will pick up from those locations
  - e. Remove all waste from conventional residence housing and academic/administrative buildings and place into proper containers at the Brown Building
  - f. Transport materials to final destination
2. Manager, EPA Audit
  - a. Identify waste streams and determine final destination
  - b. Maintain hazardous waste and universal waste manifests
  - c. Audit process
  - d. Schedule shipments of hazardous waste
3. Dining Services
  - a. Arrange to have the Dining Hall Compactor emptied
4. Campus Community
  - a. Place wastes into the proper containers
  - b. Contact Facilities Management at ext 1408 when transporting waste to the Brown Building – DO NOT bring waste to the Brown Building and "drop" it off

#### Evaluation

The Safety Committee shall be responsible for evaluating this policy annually.

#### Document History

Created: 7/2005; revised 6/2006

Audited: 7/2006; revised 5/2007, 8/2007, 1/2008; Audited: 6/2008



# Elizabethtown College

Human Resources

## Safety Policy

<u>WASTE STREAM</u>	<u>STORAGE LOCATION</u>	<u>FINAL DESTINATION</u>
Batteries, alkaline, Ni/Cd, & lithium	Universal waste station	Crystal Clean Don Pennell 610-633-1749
Batteries, lead acid	Outside the garage in the Brown Bldg	Interstate – 560-5799
Bushes, limbs, trees, leaves, clean wood (not treated, stained, painted and nails removed)	On pile south of Founders Hall	Shredded in place
CFCs	Technician shop	United Refrigeration
Cardboard	Open top roll-on box north of Brown Building	York Waste
Commingled - cans, jars, aluminum cans, plastic containers	Container north of the Brown Bldg	York Waste
Cell phones, Computers, and other electrical equipment	Shed outside of Brown Building warehouse	LCSWMA Tom Adams 397-9968
Crankcase Oil & Antifreeze	Drums outside the garage in the Brown Bldg warehouse	Bishop Associates – Tom Robinson 410-808-0706
Dining garbage	Compactor – South Side of Brossman	York Waste
Fluorescent bulbs, HIDs, compact fluorescent bulbs	Universal waste station in the Brown Bldg warehouse	Crystal Clean Dan Pennell 610-633-1749
Hazardous Waste (Biological) Animals	Freezers and storage rooms	Allied Veterinary Cremation – Steve Broich – 717-964-1930
Hazardous Waste (Chemical)	<b>Facilities Management</b> – Haz Waste Storage Bldg <b>Chemistry</b> – Chemical Storage Room <b>Biology</b> – Storage Room	Bishop Associates – Tom Robinson 410-808-0706
Paper, magazines, newspapers, books, etc.	North wall – Brown Bldg warehouse	York Waste
Metal/Steel	Open Top roll-on Box South of the Pole Barn	Frank Sahd Salvage Center 684-8506
Paint and related materials (oil-based)	Inside Haz Mat Building	Bishop Associates Tom Robinson 410-808-0706
Refrigerators, stoves, water heaters, HVAC equip, empty refrigerant tanks, propane tanks (white goods)	Next to the Haz Mat Bldg	LCSWMA Tom Adams 397-9968
Tires	Covered outside the north side of the pole barn	A & R Tires Greg Adams 291-0133
Trash – Bldg products, furniture, plastic, etc	Open top roll-on box on the north of Brown Bldg	York Waste
Waste from buildings (waste baskets)	Compactor north of Brown Building	York Waste