

Merit Award Applications
Spring 2014

As you prepare your applications for Merit Awards, keep these categories in mind:

I. Teaching and Advising

If you apply in the area of teaching and advising, provide data on the following:

Provide information on

- Number of students taught, courses taught, credits generated;
- Number of advisees (including first-year advisees);

Examples of support that you may provide in your application:

- Curriculum development for department, interdisciplinary program, or general education;
- Advising of honors projects or honors-in-the-discipline;
- Supervision of student research;
- Research done in collaboration with students;
- Significant work with students one-on-one (e.g., internships or other experiential learning);
- Service-learning incorporated into courses;
- Field trips incorporated into courses;
- IDEA evaluations consistently in top 10% to 30% (note reliability of results);
- Demonstrated high-quality advising;
- Student success that is demonstrated by student participation in professional conferences or in student performance or other creative work (specify: poster session; co-author of paper; solo presentation; professional conference or student conference);
- Examples of innovative teaching and, if possible, indication that the innovation was successful;
- Examples of student success in winning awards, grants, or prestigious internships or fellowships, where you were the primary advisor or mentor.
- Evidence of achievement of student learning outcomes in courses or programs that can be directly attributed to your teaching performance

II. Scholarship and Professional Activity

In the area of scholarship and professional activity, please categorize your work, using the following categories (or similar categories). The list is illustrative, not comprehensive.

Include in your application only work that has been published. We will **not** consider forthcoming publications. If you have a book, paper, or essay that has been accepted,

but is not yet in print, or a book that is in press, you will have the chance to include it in a merit application next year.

- Book published where you were sole author (if reviewed, cite review);
- Book published where you were editor or co-author (if reviewed, cite review);
- Art exhibit of art or creative performance (if reviewed, cite source of review);
- Successful grant application where you were primary author;
- Journal article in peer-reviewed journals (provide data on acceptance rates or journal rating, if you can);
- Essay or book chapter you authored;
- Conference presentation at peer-reviewed conferences;
- Article in published conference proceedings;
- Journal article in non-peer-reviewed journal;
- Article in popular magazine or newspaper;
- Invited plenary address at conference;
- Book Review you authored;
- Workshop leader;
- Internal grant (funded) or external grant application (unfunded);

III. Service

Information to provide if you are applying for a merit award in service:

Provide evidence of the quantity and the effectiveness of your service (perhaps by listing specific accomplishments) in the following areas. The list is illustrative, not comprehensive.

- Chair or secretary of major faculty council or committee, institutional committee, or ad hoc committee;
- Academic Department Chair;
- Chair of successful faculty search committee;
- Significant leadership within the academic department;
- Advisor to student clubs and other student groups;
- Leadership in collaborative work with non-academic departments;
- Leadership of faculty development workshops on campus;
- Significant service to professional organizations;
- Significant community service, if linked to your area of professional expertise.