

In the event of a fire, please follow these steps:

- **EVACUATE IMMEDIATELY**; once you've evacuated DO NOT return to the building to retrieve something.
  - Make yourself aware of at least two evacuation routes for every building you are in. Do not wait until you are in an emergency situation.
- Report to the assembly point for the building and **REMAIN THERE**.

Building	Assembly Point
Admissions (Lefler house)	Lawn in front of Schlosser (College Ave)
Alpha Hall	Dell
Alumni House	Lawn between Wenger & Schlosser
Brinser	Brinser field
Brossman Commons	Lawn between Zug & visitors' parking
Brown Building	Grass area east of parking lot
Campus Security	Lawn between Campus Security & Myer
Esbenshade	Grass area beside chapel
Founders	Brinser field
Hackman Apartments	Wolf field
Hoover	Lawn between Hoover and Thompson
Leffler Chapel	Track
Library	Lawn between Zug & Steinman
Lyet	Grass area beside chapel
Musser	Hoover parking lot (toward Nicarry)
Myer	Dell
Nicarry	Lawn between Wenger & Schlosser
Ober	Lawn between Myer and Cedar Street
Quads	Lawn between Wolf field & soccer stadium
Residence Life (house)	Lawn between Campus Security & Myer
Royer	Dell
Schlosser	Dell
SDLC houses	Sidewalk across the street
Steinman	Lawn between Wenger & Schlosser
Thompson Gym/Jaywalk	Track
Wenger	Lawn between Wenger & Schlosser
Young Center	Track
Zug	Lawn between Wenger & Schlosser

- In residence halls, resident assistants/area coordinators will work to ensure all students are accounted for.
- In academic buildings, faculty members should use their roster to account for students in their class.
- In administrative buildings, employees should ensure that their coworkers are accounted for.

If someone is not accounted for, try to reach them on their cell phone to confirm that they are somewhere else and not in the building.

➢ If someone is not accounted for, inform a Campus Security officer IMMEDIATELY.

- Stay out of the way of emergency responders.
- Do not return to a building until you've been told to do so by a Campus Security officer.

## TREAT ALL ALARMS AS A REAL FIRE

Do not assume that because you don't see smoke it isn't a fire and you can remain in your building.

