



STUDENT JOB OPPORTUNITY

JOB TITLE: *Student Catering Assistant*

DEPARTMENT: Dining Services – Catering

CONTACT PERSON/EMAIL/PHONE #: Rachael Maust, Catering Supervisor, maustr@etown.edu 361-1155.

TO APPLY: Contact Rachael Maust, Catering Supervisor, maustr@etown.edu , 361-1155.

STUDENT JOB DESCRIPTION: Student Catering staff set up and serve on-campus & off-campus events for Catering Services clients. Must be flexible, exhibit excellent customer service, must be friendly & outgoing and a team player. Previous food & beverage experience desired, but not required.

DUTIES:

- General cleanliness.
- Food safety (proper temperature monitoring and food handling procedures).
- Customer service (professional interaction with customers and co-workers).
- Personal safety and hygiene.
- Performing duties as assigned by Catering management staff.
- Performing duties specific to assigned position.
- Operating equipment specific to assigned position.
- Proper use of chemicals used in sanitation procedures.

QUALIFICATIONS:

- Occasionally required to stand for extended periods of time.
- Regularly required to move about.
- Regularly required to maintain balance while walking, standing, crouching, or running.
- Occasionally required to reach up and out with hands & arms.
- Regularly required to talk and hear; verbally express information or instructions.
- Regularly required to use hands to grasp objects, type, pick up objects, move objects or hold objects.
- Occasionally required to lift up to 30 pounds and carry a distance of 10 feet.
- Occasionally required to push and/or pull up to 30 pounds a distance of 10 feet.

HOURS and/or HOURS PER WEEK REQUIRED: Varied & Flexible, 5-15 hours per week.

PAY RATE: \$7.25 per hour
Weekend Premium of add'l \$1.00 per hour is paid for shifts from 4pm Friday through midnight Sunday.

SPECIAL SKILLS NEEDED (for example—drivers license/van training, CPR, etc.):

AA/EOE