



## STUDENT JOB OPPORTUNITY

**JOB TITLE:** *Student Woodshop / Cabinetry Assistant*

**DEPARTMENT:** Facilities Management

**CONTACT PERSON/EMAIL/PHONE #:** Scott Nissley, Building Trades & Grounds Manager  
[nisslesa@etown.edu](mailto:nisslesa@etown.edu), 361-1560

**TO APPLY:** Apply at the Brown Building during normal business hours. Make note to list position desired when applying.

**STUDENT JOB DESCRIPTION:**

Facilities Management is looking for a student with some woodshop experience to put in a few hours a week to assist in the construction of cabinets and miscellaneous cabinetry projects. All work will be in the Brown Building. Duties will include material handling, assisting the cabinetmaker on the table saw and other power tools, sanding and assembly. Must be willing to learn and be trained on the proper and safe use of hand and power tools.

**QUALIFICATIONS:**

- Ability to work extended hours as needed.
- Ability to work weekends.
- Strong organizational skills and attention to detail.
- Ability to work within strict deadlines.
- Good interpersonal skills and desire to be a team player.
- Creative problem-solving skills.
- Excellent written communication skills.
- Excellent oral communication skills.

**PHYSICAL DEMANDS**

- Occasionally required to stand for long/extended periods of time.
- Regularly required to move about.
- Regularly required to talk and hear; verbally express information or instructions.
- Regularly required to use hands to grasp objects, type, pick up objects, move objects or hold objects.
- Occasionally required to lift up to 25 pounds and carry a distance of 10 feet.
- Occasionally required to push and/or pull up to 25 pounds a distance of 10 feet.

**HOURS and/or HOURS PER WEEK REQUIRED:** The hours would all be between 7:00 am and 3:30 pm, overtime work is possible. The position is open now and will continue at least through the semester. Hours required per week will vary depending on schedules but could be up to 20 hours.

**PAY RATE:** Pay will be based on experience, capability and Elizabethtown Colleges student pay rate schedule.

**SPECIAL SKILLS NEEDED** Preference will be given to applicants that are familiar with woodworking processes and equipment.

AA/EOE