

## Elizabethtown College 2024-2025 Community-Based Learning Placements

Students wishing to arrange a CBL placement with any of the below organizations can reach out directly to the organization at the contact information listed. If you need additional assistance, contact the Center for Community & Civic Engagement at [civicengagement@etown.edu](mailto:civicengagement@etown.edu).

### **Community Place on Washington** – Elizabethtown, 1 mile from campus

**Mission:** There are three main programs that we operate: Community Cupboard, Clothing Barn, and Meals on Wheels.

**Positions:**

1. Shopping assistants - Escort clients through the Cupboard while helping them to make selections of various food and other items. The shopping assistant will load carts and help clients to unload groceries into their vehicles.
2. Spanish-speaking students at the Community Cupboard and the Clothing Barn for interpreting for our Spanish-speaking clients

**Schedule:** Wednesdays and Saturdays from 9:00am - 12:00pm

**Clearances required:** No

**Contact:** Dave Fritchman, 717-829-4733, [cpowvolunteers@gmail.com](mailto:cpowvolunteers@gmail.com)

### **Donegal Substance Abuse Alliance:** Mount Joy, 6 miles from campus

**Mission:** Donegal Substance Abuse Alliance's mission is to deliver supportive approaches to addiction by educating, equipping and supporting individuals, families and communities. We provide support to families impacted by addiction. Our programs include 12-step yoga, Art Heals, our Rec Cap program at Lancaster County Prison, our Care Kits program and grief support.

**Positions:**

1. Research Assistant - Do in-depth research of evidence-based programs for substance use disorder, prison programs for substance use disorder, prison reentry programs, mindfulness and meditation for mental health/substance use. Use grant databases to search for grant opportunities that we can apply for.
2. Website development – Update website adding important information as needed
3. Grant writing
4. Therapeutic group facilitation

**Schedule:** Monday-Saturday during the day. Some positions can be filled remotely.

**Clearances required:** No

**Contact:** Stacy Emminger, 717-371-7647, [stacy.dsaa@gmail.com](mailto:stacy.dsaa@gmail.com)

### **Elizabethtown Area Communities That Care** - Elizabethtown, 1 mile from campus

**Mission:** Elizabethtown Area Communities That Care is a community-based, non-profit organization dedicated to improving the lives of children, youth and families in the Elizabethtown Pennsylvania area. Our research-based programs and services are designed to nurture the physical and emotional well-being of youth and families. Our focus is aimed toward the prevention of drug, alcohol and substance abuse, bullying, and other high-risk behaviors in a manner that is collaborative, evidence-based, ethical, innovative and tailored to meet the community's needs.

**Position:** Program Mentor - Serve as a mentor to at-risk youth in Elizabethtown in one or more of EACTC's afterschool programs.

**Schedule:** Weekdays, 7:45am-9am, 1:45-2:45pm, 3:30-5pm

**Clearances required:** Yes

**Contact:** Allison Bridgeman, 717-669-8222, [allison@eactc.org](mailto:allison@eactc.org)

#### **Elizabethtown Area Senior Center – Elizabethtown, 1 mile from campus**

**Mission:** The Etown Area Senior Center is an activity center for well elderly area residents ages 60+.

**Position:** Activity Assistant- Come chat with our seniors, enjoy spending time with our older friends while joining in the morning activities.

**Schedule:** Flexible M-F 9am - 1 pm

**Clearances required:** No

**Contact:** Jess Raush, (717) 367-7984, [seniorcenter@getintogears.org](mailto:seniorcenter@getintogears.org)

#### **Elizabethtown Child Care Center - Elizabethtown, 0.3 miles from campus**

**Mission:** The Elizabethtown Child Care Center is a non-profit early learning program that was founded by the United Churches of the Elizabethtown Area in 1969. The mission of the ECC is to provide quality childcare for children six weeks through eleven years of age regardless of race, color, religious creed, disability, ancestry, national origin, age, or sex.

**Position:** Teacher aide: assist teachers with daily lessons and engage with children during play activities.

**Schedule:** Mondays through Fridays 8am-noon and 2-5:30pm

**Clearances required:** Yes

**Contact:** Lisa Botelho, 717-361-9824, [lbotelho@etownchildcare.org](mailto:lbotelho@etownchildcare.org)

#### **Elizabethtown Community Nursery School - Elizabethtown, 0.3 miles from campus**

**Mission:** Inspiring the first steps of life-long learning.

**Position:** Classroom assistant – Students will assist staff with non-teaching duties and interact with preschool students.

**Schedule:** Monday-Friday 2.5 hours sessions, between 9:00am-12:00pm.

**Clearances required:** Yes

**Contact:** Kathy Horning, 717-367-6772, [khorning@etowncns.org](mailto:khorning@etowncns.org)

**Elizabethtown Historical Society** – Elizabethtown, 1 mile from campus

**Mission:** To promote the understanding of the historical heritage of the Elizabethtown area. Items of historical significance are collected and preserved for the community.

**Positions:**

1. Scanning and photographing items in our collection and uploading to our searchable database.
2. Working with our Curator to help organize our collection and photograph.

**Schedule:** Mondays 10am-2pm; Tuesdays and Thursdays 1-3pm; Wednesdays 10am-1pm; Fridays 9am-noon; or evening hours as needed

**Clearances Required:** No

**Contact:** Mary Roland, 717-361-9382, [info@etownhistory.com](mailto:info@etownhistory.com)

**GEARS** – Elizabethtown, 1 mile from campus

**Mission:** Provide recreation, continuing education and social service activities/programs for the children, youth and adults of the participating municipalities in a fiscally responsible manner.

**Position:**

**Schedule:**

**Clearances required:**

**Contact:** Lee Eckert, 717-367-0355, [leeekert@getintogears.org](mailto:leeekert@getintogears.org)

**Girls on the Run** – Lancaster, 18 miles from campus

**Mission:** We inspire girls to be joyful, healthy and confident using a fun, experience-based curriculum which creatively integrates running. We implement a Fall and Spring program each year where girls in grades 3-8 participate in a 10-week program aimed at supporting their social emotional growth and development. We utilize volunteer coaches for the teams each season and utilize volunteers to support programming behind the scenes as well.

**Position:** Girls on the Run (GOTR) is looking for a smart, passionate student to help complete projects within our organization aimed at enhancing our overall impact within our community. General support with initiatives related to IDEA, Social-Emotional programming, marketing and fundraising will be provided and tailored to the individual seeing the work study opportunity.

**Schedule:** Students would be asked to provide office support on Tuesdays and Wednesdays between 10 and 4. Additional time coaching, based on a site that fits the individual's availability and schedule, would be needed.

**Clearances required:** Yes

**Contact:** Kylie Homan, 814-883-6063, [kylie.homan@girlsontherun.org](mailto:kylie.homan@girlsontherun.org)

### **Grane Hospice Care – Elizabethtown**

**Mission:** We are a hospice organization dedicated to providing patients with the highest level of care. We provide support to our patients through nurses, aides, social workers, chaplains, and volunteers.

**Positions:**

- Hospice companion-visits with patients at least once a week to provide friendship to patients who are on hospice
- Music therapy-singing or playing an instrument for hospice patients
- Veteran-visiting with veteran patients, allowing them to share their stories
- Administrative volunteers-make thinking of you cards, handwritten notes, blankets, walker bags, fidget mats

**Schedule:** Flexible any time of day, including evenings, any day of the week. Some positions can be filled remotely.

**Clearances required:** Yes

**Contact:** Hope Eberly, 717-763-4001, [hope.eberly@granehospice.com](mailto:hope.eberly@granehospice.com)

### **Hope Within Community Health, Counseling, and Dental Center - Etown, 4 miles from campus**

**Mission:** Free primary medical and dental care for uninsured, financially eligible residents of Lancaster, Dauphin, and Lebanon Counties

**Positions:**

1. Reception
2. Social media
3. Fundraising
4. Medical shadowing

**Schedule:** varied depending on role and student availability

**Clearances required:** Yes

**Contact:** Anne Marie McAlester, 717-367-9797, [annemarie.mcalester@hopewithin.org](mailto:annemarie.mcalester@hopewithin.org)

**Immigration and Refugee Services of Catholic Charities** – Harrisburg, 19 miles from campus

**Mission:** Immigration and Refugee Services mission is to help immigrant and refugee families find safety, peace and fulfillment. We provide virtual English classes to adults in a 10-county region. Our program is diverse with over 30 countries represented. The Empowering Women for Success program provides diapers to over 170 babies and feminine products to the women enrolled in the program. EWS also hosts monthly in-person workshops based on the women's interests and needs.

**Position:** Virtual ESL Classroom Aide - Immigration and Refugee Services is looking for patient and flexible individuals to assist in our adult ESL classes. Classes meet using zoom on T., W., TH., mornings and evenings. You must be 18 or older to participate. Clearances and application required. Additional trainings and supports are provided.

**Schedule:** Flexible. Time commitment is 1x a week for 2 hours during one of the following slots:

- T, W, TH, 9:30 am-11:30 am
- T, W, TH, 6:00 pm-8:00 pm

**Clearances Required:** yes

**Contact:** Kathryn Martin-Momose, 717-329-6139, [kmartin@cchbg.org](mailto:kmartin@cchbg.org)

**The Joshua Group** - Harrisburg, 20 miles from campus

**Mission:** Providing hope and support to youth in Harrisburg City primarily through educational and vocational opportunities.

**Positions:**

- After-school tutor/Mentor - help students from 1st through 9th grade with homework, interact with them through structured educational games or being there to listen to them read or study for tests.
- Early childhood classroom support

**Schedule:** After-school tutor/mentor: Monday-Thursday 3:00-5:00pm. Early childhood classroom support: Monday-Thursday 8:30am-2:30pm and Friday 8:30am-12:30pm.

**Clearances required:** Yes

**Contact:** Jeannetta Politis, 717-236-4464, [j.politis@joshuagrouphbg.org](mailto:j.politis@joshuagrouphbg.org)

**Juniper Village** – Mount Joy, 4.4 miles from campus

**Mission:** To foster active bodies, engaged minds and fulfilled spirits. It is this mission, our shared culture, and our people which make Senior Living Life at Juniper distinctive and vibrant.

**Position:** Assist/lead small and large group activities. Visit in room or outdoors, play a game, listen to music, take a walk, etc

**Schedule:** 7 days/week 9-5pm, some evening hours

**Clearances required:** Yes

**Contact:** Katie Erb, 223-797-5570, [katherine.erb@junipercommunities.com](mailto:katherine.erb@junipercommunities.com)

### **Midwest Food Bank – Middletown, 14 miles from campus**

**Mission:** Midwest Food Bank works with many different organizations to alleviate hunger and malnutrition locally and around the world. MFB rescues food that would have otherwise been thrown in the trash and redistributes it to our partners who are then able to feed the communities they are a part of.

**Position:** Distribution worker: Students will help build food pallets while walking around with our agency partners who come to the warehouse to shop for their orders.

**Schedule:** Every other week, M-F 9am-12pm and 1-3pm or flexible to fit student schedules

**Required Clearances:** No

**Contact:** Erika Walters, 717-614-8095, [ewalters@midwestfoodbank.org](mailto:ewalters@midwestfoodbank.org)

### **Pennsylvania Furniture Mission- Columbia, 10 miles from campus**

**Mission:** The Pennsylvania Furniture Mission aims to create warm and welcoming homes for families and individuals experiencing economic hardships and/or transitioning out of homelessness, by providing the ability to hand select an entire household of free gently used furniture. Simultaneously we provide employment opportunities for individuals with barriers to employment, provide job training and coaching for youth, and divert usable furniture and housewares from landfills.

#### **Positions:**

1. Administrative services assistant: The administrative services assistant will be trained in answering phone calls and doors and completing other administrative tasks. Our administrative services assistant will answer a wide variety of phone calls from callers seeking assistance through our home furnishing program to non-profit organizations looking to partner with the Pennsylvania Furniture Mission to individuals who would like to donate their furniture. The administrative services assistant may also guide households in choosing furniture through our home furnishing program by accompanying them to our showroom for furniture selection and explaining the process. This role requires flexibility, a positive can-do attitude, confidence when speaking on the phone and communicating instructions and/or information, and the ability to take appropriate notes. This administrative services assistant will also greet clients, non-profits, guests, and others upon arrival, and notify the appropriate staff member of their arrival. Other administrative

tasks may include updating Google Spreadsheets, returning phone calls, and maintenance of the client lobby area.

2. Warehouse Team Member: The warehouse team member will assist in the overall operations and flow of our warehouse furniture storage and showroom floor. This individual will work in a team environment and be able to work independently to problem solve better solutions for temporary furniture storage, and bring new ideas to improve our showroom, design, and client experience. The warehouse team member will support the team with unloading donor pick-ups and loading client deliveries. This role requires flexibility, teamwork, critical thinking, and the ability to think creatively. The warehouse team member will also assist with general maintenance of the facilities, including maintaining a clean, safe working environment. Other duties may vary depending on the day and the types of assistance required on-site.

**Schedule:** Our regular hours of operation are Monday - Friday 8:30am-5:00pm.

**Clearances Required:** Yes

**Contact:** Amanda Reilly, 717-813-0771, [amanda@pennsylvaniafurnituremission.org](mailto:amanda@pennsylvaniafurnituremission.org)

### **Science in Motion – Elizabethtown, on campus**

**Mission:** Provide hands-on science equipment and consumables to teachers

**Position:** Student Assistant - Inventory and organize science equipment and consumables, clean science equipment, light office work

**Schedule:** Flexible, M-F during the day

**Clearances:** No

**Contact:** Wendy Martin, 717-514-3643, [martinw@etown.edu](mailto:martinw@etown.edu)

### **Unto - Mount Joy, 11 miles from campus**

**Mission:** At Unto® we help you express the kindness of Jesus to people living in the toughest places on earth by relieving suffering, restoring dignity, and revealing hope. From our Global Logistics Center (GLC) in Mount Joy, PA, just 20 minutes from Etown, Unto processes and ships humanitarian aid resources to partners in over 40 countries throughout Africa, Latin America, the Middle East, Central Asia, and Southeast Asia.

#### **Positions:**

1. Humanitarian Aid Process Coach: Elizabethtown students can serve at the Unto Global Logistics Center in Mount Joy to guide volunteer teams in the processing of humanitarian aid - clothing, blankets, medical supplies, school supplies, hygiene kits, etc....
2. Operations Team Assistant: Students can help the Unto Operations Team offload truckloads of donated resources and load containers of aid for shipment to international partners. Students might also be asked to work on ways to “procure” needed humanitarian

aid materials by reaching out to businesses and other organizations to request GIK “gift in kind” contributions of items; disposable medical, mobility aids (walkers, crutches, crutches, and canes), hygiene items, new and used clothing (shoes and coats), blankets, and disaster relief supplies. Unto also regularly receives donated materials from aid collection drives organized with churches, public and private universities, and grade schools.

**Schedule:** Tuesday, Wednesday, Thursdays between 8:00am and 4:00pm and Fridays between 8:00am and 3:00pm. Some evening and weekend opportunities are also available to help with volunteer groups.

**Clearances Required:** varies depending on role

**Contact:** Heather Whitcombe, 717-285-4220, [heather.whitcombe@unto.com](mailto:heather.whitcombe@unto.com)

### **Winters Heritage House Museum – Etown, 1 mile from campus**

**Mission:** Our mission is to preserve the historical 1760’s original Scots-Irish and German log cabins that make up our Museum and promote the heritage of the people who settled in Elizabethtown. Our mission includes providing interactive educational programs and experiences, genealogy research opportunities, maintaining architectural and historic Elizabethtown records and artifacts and participating in community events as a historical heritage house.

#### **Positions:**

1. Story Hour - develop plans for ages 4-9 that include stories, primary source photo analysis, crafts, snack and take-home activity based on the history of the colonial era, Native American, Scots-Irish, German and Swiss heritage.
2. Develop a Walking Tour of Elizabethtown's historic buildings, murals and other sites for visitors to Elizabethtown.
3. History hour for adults - Develop themed monthly history hour programs that include books, images, possible presenters and activities based on the theme of the program.
4. Research opportunities in organizing historical materials of significance to Elizabethtown.
5. Collect oral histories from local residents through taped interviews.

**Schedule:** Flexible – Wednesday and Thursday, 1:00-3:00pm with some remote possibilities

**Clearances required:** No

**Contact:** Teresa St. Angelo, 717-367-4672, [Teresa@elizabethtownhistory.org](mailto:Teresa@elizabethtownhistory.org)