



## Return to Campus: Visitors Guide

**In order to safeguard the Elizabethtown College community, the College has updated its guidelines for all visitors to campus adhering to strict protocols and a new process in response to the COVID-19 pandemic.**

Until further notice, the following rules apply to all visitors entering Elizabethtown College's campus. For the purpose of these guidelines, visitors include anyone who is not a College employee or student who needs access to a campus building Monday through Friday from 7 a.m. to 7 p.m. All visits are currently restricted to these days and times. Please check [etown.edu](http://etown.edu) regularly for campus updates.

### Campus Visitor Process

- Visitors will need to be pre-registered by a host in order to come to campus. A host can be any Elizabethtown College employee. Students are not permitted to host visitors.
- Employees are allowed to host no more than three visitors at one time.
- Hosts must [register a visitor](#) prior to the visit.
- Upon arrival to campus, the visitor must check in at Campus Security located at 605 S. Mt. Joy Street, Elizabethtown, PA 17022.
- All visitors will need to complete a temperature screening. If the temperature is above 100.4 degrees, the visitor will not be permitted on campus.
- Visitors must review the Visitor's Guide.
- The visitor must confirm they are not experiencing any symptoms, have not traveled to an area known to have high rates of COVID 19, have not tested positive for COVID-19, and have not been in contact with another individual who has tested positive for COVID-19 within the past 14 days.
- Once the screening process is approved/completed, visitors will receive an access badge and be permitted on campus.
- After the visit is concluded, visitors will return the access badge to Campus Security.

### High-Risk Travel and Waivers

If the visitor's travel to Elizabethtown is from an area of [high prevalence](#) of the virus\* visitors will be required to self-quarantine for 14 days prior to being present on campus. Visitors may be asked to sign an assumption of risk waiver before or upon entering campus. A record of the signed waiver will be maintained by the office of Human Resources. (\*[View current areas of high prevalence.](#))

### Minimum Requirements for Visitors

**Facial coverings:** Everyone must wear a facial covering (sufficient to cover the nose and mouth) at all times — inside of all campus buildings. Exceptions include: While eating or drinking or when alone in a private space, such as an office, or enclosed vehicle. When outdoors, facial coverings are expected to be worn whenever physical distancing of 6 feet or more cannot be maintained. In accordance with CDC guidelines, Gaiters or face shields are not acceptable face coverings as their effectiveness is unknown at this time.

**Health Symptom Monitoring Report:** All visitors must complete a daily symptom assessment survey, which includes temperature monitoring, upon entering campus each day. This assessment will be done at the campus security office.

**Physical Distancing:** All visitors on campus must maintain six-feet between themselves and others at all times.

**Hand-Washing:** Visitors are encouraged to practice good personal hygiene by washing their hands frequently and thoroughly in accordance with Centers for Disease Control Guidelines.

Thank you for visiting Elizabethtown College. We appreciate your understanding attention to these important guidelines as we work to maintain a safe and healthy environment for all.