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| Job Title: | Community Fellow  |
| Office: | Office of Community Living |
| Supervisor: | Assisnt Director of Community Living for Independent Living Experiences |
| Hours: | 5-10 hours/week (maximum 85 hours/semester)\* |
| Compensation: | $8.00/hour |
| Job Description |
| Role and ResponsibilitiesThe Community Fellow serves as a student leader in the Independent Living Units whose primary role is to provide opportunities for community-based learning, and to act as a liaison between the Office of Community Living and the community members. **The Community Fellow will:*** Uphold the mission of the Office of Community Living
* Communicate information from the Office of Community Living to the ILU residents as needed
* Distribute marketing materials from the Office of Community Living as needed
* Provide opportunities for ILU residents to develop a sense of belonging in their community by planning and hosting social events each semester
* Inspire meaningful learning via meaningful conversations, adulting programs, and newletters based on residential learning goals (Live Well, Live Connected, Live Beyond, and Live with Purpose)
* Create name tags for ILU residents at the beginning of the semester
* Empower and equip ILU residents to access resources on campus and in the community
* Attend Community Fellow training in May/August
* Attend monthly Community Fellow staff meetings
* Assist with building closings prior to each break
* Assist with resident lock outs
* Abide by all policies and procedures described in the Student Handbook
* Maintain full-time status as a student at Elizabethtown College
* Maintain a minimum semester and cumulative GPA of 2.5
* Complete other tasks as assigned

Qualifications & RequirementsMinimum 2.5 GPA (semester and cumulative)Good Standing with the College (academic and student conduct)Commitment to peer educationPreferred QualificationsExcellent communication skillsExcellent organizational skills |
| \*Community Fellows may choose to participate in an internship experience through Community Living. An internship experience would carry additional requirements. |

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| Last Updated By: | Jill Pavlick | Date/Time: | 10/27/2019 |