

ACCESSING YOUR BUSINESS OFFICE ACCOUNT

Online Business Office Account

Student, Faculty, and Staff Access

- Login to Jayweb at jayweb.etown.edu/ics
- Click on the Student or Staff tab
- Click on the Finances link
- Click on "Click to View your Business Office Account"
- You will then be logged in to your Business Office Account (CASHNet)

The online Business Office account provides access to invoices, recent activity, payment history, and payment plan information.

Parent/ Other Payer Access

Access for a parent or other payer may be provided by following the steps below.

- Login to your Business Office account through Jayweb
- Click on your name on the left hand navigation menu
- Click on "Send a payer invitation" under the Payers section
- They will then receive an email to create their own username and password to view your account