



## Elizabethtown College

### Campus Core Access Policy

The purpose of the Campus Core Access Policy is to limit vehicular traffic in the area between the High Library, the east side of the Brossman Commons, the BSC, Zug, and the Academic Quad for the safety of students, faculty and staff, and for the preservation of the grounds and landscape.

College faculty, staff and outside vendors are not permitted to drive in this area on campus without permission by Facilities Management, Dining Services, or Campus Security. Before access is permitted the sponsoring dept will check 25Live to assure no interference with events scheduled for the Brossman Commons Terrace or other areas of the campus core.

With the exception of emergency vehicles, no vehicular traffic is permitted in this area from 10 am to 2 pm. Vehicular access is permitted, with approval of Facilities Management for the following:

- To drive heavy equipment into the center of campus for maintenance, event support and equipment movement. Vehicles must be moved out of the area as soon as equipment is unloaded, or the maintenance task has been completed.
- To safely move heavy items into and out of buildings.

Whenever possible, college golf carts should be used to access the center of campus. As with all other areas of the campus, vehicles and equipment must remain on the pavement and stay off the turf. Permission to operate any vehicle or equipment on the turf shall only be granted by the Director of Facilities Management or the Building Trades & Grounds Supervisor.

Bollards are in place on campus to limit vehicular traffic in the campus core area. Vendors are permitted to access portions of the High Library, Brossman Commons, BSC and Zug, by unlocking and lowering a bollard. A bollard key, a copy of the Campus Core Access Policy, a vehicle access tag, and a directional traffic map will be signed out to a vendor or college personnel for core access by the sponsoring department. Depending on the circumstances and equipment being driven, college personnel may accompany the vehicle. The bollard must be returned to the upright position after driving the vehicle past the bollard, and returned to the upright, locked position after exiting the campus core.

Outside Contractors and college staff who do not comply with this policy may be subject to warnings and / or tickets under the Campus Vehicle Use and Parking Regulations policy. Questions about this policy can be directed to Facilities Management 361-1408, Campus Security 361-1263, or Dining Services 361-1158.