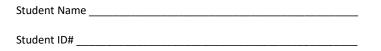
2023-2024

Professional Judgment Appeal Form





Elizabethtown College recognizes that standard financial aid forms do not always capture the full financial profile of our students and their families. Through the use of Professional Judgment (PJ), the Financial Aid Office may be able to make adjustments to your FAFSA which could result in a recalculation of aid eligibility. All PJ requests are reviewed to determine if a student qualifies for an adjustment to their financial aid eligibility status. Please note that Professional Judgment requests will be processed with the understanding that it is the responsibility of the student to utilize all federal financial aid sources made available to them. Please review the options below and check all circumstances that apply. Please submit this form and all required documents through our Secure Document Upload. If you have guestions do not hesitate to contact the Financial Aid Office.

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	Major medical expenses incurred between January 2021 and the present that were not covered by insurance
	and were paid for out of pocket
	• DO NOT include payments for health insurance premiums. Expenses must be above 11% of AGI. The medical expense must be out of pocket
е	expenses in which you did not receive a tax credit on your Tax Return.
	REQUIRED DOCUMENTS:
	Itemized list of medical expenses not covered by insurance and paid out of pocket
	■ 2021 or 2022 Tax Transcript and Schedule A
	■ Proof of payment
	Tuition payments made for dependent children attending private school in kindergarten through 12 th grade
	 REQUIRED DOCUMENTS: Please provide proof of payment for the 2023-2024 academic year Age(s) of dependent children: Name(s) of dependent children:
	Parent in college at least half-time in a degree-seeking program
	REQUIRED DOCUMENTS:
	 Proof of enrollment for the 2023-2024 academic year
	 Proof of tuition payment for the 2023-2024 academic year
	 Financial aid award letter and/or copy of employer's tuition benefit policy
	Child Support received ended or reduced
	REQUIRED DOCUMENTS:
	If you indicated an amount of child support received in 2021 on the FAFSA, and this support ended or was reduced after 2021, please indicate the date this occurred and current amount if reduced:
	Lump sum distribution or non-recurring income in 2021 has inflated your Adjusted Gross Income
	Please note that in some cases, not all distributions or non-recurring income can be removed under Professional Judgment. Your

counselor will evaluate your request to determine if Professional Judgment can be exercised. Please also note that in most cases,

students are only able to apply for this option once during the student's tenure at Elizabethtown.

An itemized statement detailing how this additional income was spent in 2021 and receipts

REQUIRED DOCUMENTS:

Please indicate amount here \$

2021 Form 1099-R (if applicable)

Copies of your 2021 IRS Tax Return Transcript

☐ Divorce or S	eparation						
·	JIRED DOCUMENTS: ■ Copy of separation, divorce decre ■ Copy of 2021 W-2(s) and 2021 Tax		lease proving separate res	idences			
☐ Rollover	□ Rollover						
	UIRED DOCUMENTS:						
	 Signed statement with the rollover amount Notation on the tax transcript that includes the word "rollover" beside any applicable item (annotation must be signed and dated by the filer) 						
	Parent(s) and/or Student's Inco ility, or other wage reduction. T	•					
☐ 2022 Income			☐ 2023 Expected Income				
FAFSA Filer with Chan	ige in Income	STUDENT	PARENT 1	PARENT 2			
Expected Earned From		\$	\$	\$			
	ployment, Workman's Comp, etc.)	\$	\$	\$			
Total Expected Incom	e	\$	\$	\$			
at risk home	 Employer offer letter if reemploy All supporting documentation cumstances - in rare instances eless youth determination pleas cuirco DOCUMENTS: A personal statement regarding the 	such as abuse, aba se see the Dependo	ency Verification forn	n)			
A personal statement regarding their home situation along with statements from three Professional Third parties whom are privy to the student and their parents' relationship and situation. Examples of Professional Third parties include: social worker, clergy, counselor, medical provider, law enforcement officer, government/state agency, court, or teacher. Statements should be on letter head, signed and dated with the Professional's title and contact information. <u>Please note submission of requested statements may require additional information or may not be acceptable.</u>							
☐ Custodial par	rent(s) who is incarcerated:						
• RE	QUIRED DOCUMENTS: Proof of incarceration						
The following are no	<u>t</u> considered unusual circumsta	ances:					
 Parents' refusal to contribute to student's education Parents' unwillingness to provide information on the FAFSA Parents' do not claim student as a dependent on taxes Student is self-supporting 							
☐ Parents refuse to support (may be able to receive unsubsidized Stafford loans only):							
▲ DE	OUIRED DOCUMENTS:						

Documentation (1) that parents refuse to complete FAFSA and (2) that they do not and will not provide any financial support. Include the date support ended. If the parents refuse to sign and date a statement to this effect, the student must get documentation from a third party such as a teacher, counselor, cleric, or court.

•	,	ounselor w
	evaluate the request to determine if further action is possible. Attach a separate page if more space is needed.	
	on Statement: I certify that the information provided on this form is complete and accurate to the best of my knowledgree to submit additional proof or documentation of the information listed above.	edge. If
, , ,		
Student Signatu	ature Date	
Doront Cimatur	Data	
rarent Signatur	ure Date	

Financial Aid Office Elizabethtown College One Alpha Drive Elizabethtown, PA 17022 Phone: (717) 361-1404

Fax: (717) 361-1514 Email: finaid@etown.edu