



Language Modification for Courses Request Form

Dear Student,

We understand that being a non-native English speaker can present unique challenges in your academic pursuits. To ensure that you have the best possible learning experience, the College offers Language Modification services to courses that may include extended time to submit tests and assignments, access to supplementary materials such as translation services, or other modifications that can help you succeed in your courses.

Please complete the following form to request language modifications for your course(s) of need. Approval for language modifications will only be granted *per course and semester* and will not be granted for an entire course load for a semester or the academic year. The student is expected to apply for Language Modification for Courses services for each semester for each course. Students seeking language modifications would be encouraged to request a tutor for the course in which modifications are being provided.

Your information will be kept confidential and used solely to provide the appropriate support. Non-identifiable information may be used for reporting purposes in the progress and usefulness of this program.

Personal Information

Full Name: _____

Email Address: _____

Student ID: _____

Primary Language Spoken at Home: _____

Education Year: _____

Additional Languages (list all):

Program of Study/Major: _____

Phone Number: _____

Highest level of formal English Language study within the U.S.:

Have you been involved in English as a Second Language (ESL/ELL) services before attending Etown?

Yes No

If so, please list the duration of your ESL/ELL involvement & education level you received these services (eg: 1 year; 9th grade): _____



Language Modification for Courses Information

Requested Course for Language Modification (include class day & time): _____

Name of Faculty/Professor for Requested Course: _____

What is your *language* challenge in this course? _____

What is the *academic* challenge in this course? _____

As a non-native English speaker, how does your language comprehension affect you on the following?
Please explain.

- In the classroom setting (listening, note-taking, writing, communication, responses, understanding lectures, etc.)?

- On evaluations (paper exams, exams on Canvas, multiple choice questions, essay/short answer questions, research papers, oral reports, presentations, etc.)?

- Out-of-class assignments (reading, writing, etc.)?

Requested Language Modification for Courses

Please check the modifications you are requesting:

- Extended time on tests and other timed assignments.
- Reasonable extra time to submit written or reading assignments. (time management resources)
- Use of Grammarly or some other form of language and grammar check for written assignments.
- Access to approved supplementary materials to provide context (e.g., lecture notes, slides).
- Permission to use translation tools, dictionaries, or translated vocabulary word bank during exams.
- Access to additional language support resources (e.g., language workshops, tutoring)
- An alternate room to complete a test (with a proctor, if necessary) and the ability to ask language and context comprehension questions.



Other (please specify): _____

Reason for Request: Please provide a brief explanation of why you are requesting these modifications. Include any specific challenges you face in your academic work due to language proficiency.

Assessment Before Course Modification	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
I feel confident I will do well in this course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can understand the texts & course materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am able to comprehend the context of the subject and questions on exams/tests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can keep up with lectures during class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I feel comfortable communicating my needs to my professor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am confident in participating in class discussions, group activities, and presentations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My writing skills are at a sufficient level for college academics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I feel more comfortable utilizing the campus resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Declaration:

I, the undersigned, certify that the information provided above is accurate and complete to the best of my knowledge. I understand that any false information may result in a delay or denial of my request for language modifications.

Signature: _____

Date: _____

Elizabethtown College is committed to ensuring that all students have an equal opportunity to succeed in their academic pursuits. Thank you for taking the time to complete this form.

Submit this form to **Maria Petty, International Student Programs Advisor** at oiss@etown.edu or return the completed form to office BSC 248. After submitting this form, please schedule a meeting with Maria Petty using this link: [Book time with Petty, Maria](#)