## Social Media Etiquette

- Maintain the privacy and confidentiality of the College and our community. Reminder to use good ethical judgement and do not name or feature images of community members without their permission.
- Respond to comments in a timely manner. If you receive negative comments or direct messages, please make OMC aware ASAP for additional guidance and support.
- If you receive a negative comment, do not delete it unless it can be considered offensive. Even if a post is deleted, users can still screenshot the original post. Negative Facebook comments can be hidden so the user will see it but not any of your followers. Verify and proof information before you post. Reminder to check links.
- Your accounts are representing the "voice" of the College. If you have any questions about social media, contact OMC.

