

Individualized Major Approval Form

A student who wishes to declare an individualized major will ordinarily need to do so in writing only **after** completing 30 credit hours and **before** completing 48 credit hours. A student seeking to pursue an individualized major will select faculty co-advisors from two different disciplines, or a faculty advisor and an advisor from the Academic Advising office. In consultation with the aforementioned co-advisors, the student will submit a program of study to the Dean of Faculty and Associate Provost for Student Learning that:

- Includes a personal statement of intent (300-word minimum) that explains the unique nature of the individualized major; the intellectual, career, and/or creative path; and student learning outcomes.
- Outlines the courses the student intends to complete; programs of study shall:
 - Be composed of no less than 40 credit hours.
 - Include at least 4 courses at the 300- or 400- levels*
 - Include no more than 4 courses at the 100-level*

*ordinarily, the program of study should include at least 16 credit hours from each of two different disciplines.

- Explains how (at least) two Signature Learning Experiences will be completed as part of the proposed academic course of study.
- Names two faculty advisors from two different disciplines, or a faculty advisor and an advisor from the Academic Advising office. **Both signatures must be included.** All involved departments contributing at least 16 credit hours will count the student as a major.

Students cannot propose an individualized major necessitating certification by an external accrediting body. Upon formal approval by the Dean of Faculty and Associate Provost for Student Learning, Registration and Records will officially update the students' academic record with the individualized major. The Dean of Faculty and Associate Provost for Student Learning and both co-advisors must approve any changes to the program study **before** additional and/or alternate courses will count toward the student's major requirements.

Name _____ ID _____ Box # _____ Telephone _____

Major Name _____ E-town e-mail address: _____

1st Advisor's Name and Discipline (Please Print) _____

2nd Advisor's Name and Discipline (Please Print) _____

Personal Statement (300-word minimum; please attach additional pages):

List Courses You Plan to take:

100-Level Courses (no more than 4)

Course Number	Course Title	Credits	Major/Minor/Core/Elective Requirement to be Met (i.e.: Major elective, WCH, NWCH, Free Elective)	Discipline of Study	Semester Taken	Grade

Please list any alternate 100-Level Courses in this box, if applicable

Course Number	Course Title	Credits	Major/Minor/Core/Elective Requirement to be Met (i.e.: Major elective, WCH, NWCH, Free Elective)	Discipline of Study	Semester Taken	Grade

300/400-Level Courses (at least 4)

Course Number	Course Title	Credits	Major/Minor/Core/Elective Requirement to be Met (i.e.: Major elective, WCH, NWCH, Free Elective)	Discipline of Study	Semester Taken	Grade

Please list any alternate 300/400-Level Courses in this box, if applicable

Course Number	Course Title	Credits	Major/Minor/Core/Elective Requirement to be Met (i.e.: Major elective, WCH, NWCH, Free Elective)	Discipline of Study	Semester Taken	Grade

Signature Learning Experiences (at least 2)

Course Number	Course Title	Credits	Major/Minor/Core/Elective Requirement to be Met (i.e.: Major elective, WCH, NWCH, Free Elective)	Discipline of Study	Semester Taken	Grade

Educational Assessment: Please list 2-3 Student Learning Outcomes and Indicate the Method of Assessment

SLO	<u>Institutional Learning Goal(s)</u> to which SLO is Mapped	Method of Assessment

Student Agreement: I have discussed my plan of study in detail with my academic advisors and we have agreed on the courses listed above.

I have also read and understand the instructions and policies.

Student's Signature _____ Date _____

Advisors' Signatures _____ Date _____

_____ Date _____

Distribution: Student, Advisors, Registrar

Dean of Faculty and Associate Provost for Student Learning Approval Initials: _____ Date: _____
--