



Transfer of Credit Guidelines

From the Office of Registration and Records

College Board's Advanced Placement Examinations (AP)

Elizabethtown College participates in the Advanced Placement Program of the College Board. In most cases, the College grants advanced placement and/or credit to students who score 4 or better on the CEEB AP examinations. Students should have their scores sent directly to Elizabethtown College (Code 2225) from the Educational Testing Service in Princeton, New Jersey. Toll Free Contact Information: 1-877-274-6474. Students can see a full list of AP Credit equivalencies on the Registration and Records website (<http://www.etown.edu/registration>).

College Level Examination Program (CLEP)

Elizabethtown College accepts CLEP exams and awards credits according to the following guidelines.

1. Students who have completed high school (or its equivalent) prior to taking the CLEP Examinations **may** be awarded Elizabethtown College credits, following recommendations of the American Council on Education (ACE) in place when the exam was taken **and with approval of the Registrar and the appropriate Academic Department governing the course discipline.**
2. Please refer to the College Board for current CLEP credit score recommendations (<http://clep.collegeboard.org/about/score>). All CLEP Examinations must be completed **prior** to achievement of sophomore status (30 or more recorded College credits).
3. In order to fulfill Elizabethtown's Power of Language - English Core requirement, the CLEP English Composition exam must be taken with the essay.

International Baccalaureate Examinations (IB)

Advanced placement credits may be granted for scores of 5 or above on the higher-level examinations. Official transcripts for the International Baccalaureate should be sent directly from International Baccalaureate Programs, North American Regional Office, 200 Madison Avenue, New York, NY 10016 to the Admissions Office at Elizabethtown College. Transcripts are evaluated on an individual basis.

Transfer Credit for College Courses (including DUAL Enrollment credits)

DUAL ENROLLMENT refers to the practice of a student being enrolled at two schools simultaneously, as may occur when an advanced high school student registers to take a course from a college or university. Students can transfer courses from accredited institutions that are judged by the Registrar and the appropriate Department (in the case of courses for a major/minor) to be high quality, involve active delivery methods (ongoing exchange of ideas with an instructor) and are consistent with the mission and program goals of Elizabethtown College. No online courses that are independent study or correspondence can be transferred.

The College transfers credits – but not grades or quality points – for course work taken at another regionally accredited institution for which a grade of C- or better is obtained. The College does not accept courses taken Pass/No Pass (or Satisfactory/Unsatisfactory) at other institutions.