**Summer Scholarship, Creative Arts and Research Project Proposal**

**Mentor Name**:

**Title of Project**:

**Description of Project (1-2 pages), please address the following:**

* Rationale for the work. Comment on the novelty and significance within your field of the project the student will participate in.
* Describe the specific goals of the work the student will be performing.
* Outline the specific research/creative work that the student will perform/complete.
  + What research question(s) or objectives will the student’s research/creative work address?
  + Description of the data the student will be collecting and analyzing (for instance, types and numbers of surveys) and/or expected artifacts of creative work.
  + How will the data be analyzed and/or creative work be critiqued? Brief general description of the approaches.
* Describe the professional/educational benefits to the student for the planned activities.
* Describe the active mentoring plan for the student, particularly as related to the intended learning outcomes. Please describe the nature and frequency of mentoring activities, e.g. approach with brief rationale, individual/group, frequency, etc. Funding will be prioritized for those proposals emphasizing direct faculty engagement and ongoing student support.
* How might the potential 2021 restrictions for this summer affect the project plan?
* If you plan to use the Engineering Fabrication Lab, please contact Mark Gatti to coordinate and obtain a cost estimate and include this in the Budget (Line 4).
* If you intend your proposal to be considered for Mellon grant funding as part of the “Confronting Challenges with Confidence: Humanities for Our World Today” project, please make sure to note this on Line 8 of the Budget. The Mellon grant can support research/creative projects in the humanities and/or in other disciplines when a humanistic approach is applied. Domestic and international student travel can be supported if directly related to the SCARP project and, typically, for projects lasting 3 or 6 weeks in duration. Students may receive up to $200 per week for travel expenses (including lodging) for each week the student does not live on campus.

**Project Timeline (major tasks/activities only–e.g., collect data; analyze; write report; present at summer conference):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Step  No. | Task/Activity | Responsible | Deadline/Milestone | Note |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |

**Estimated Budget:** Please make sure to fill out this form completely and to clearly state the source of any non-SCARP funding. Departmental resources such as endowment draw(s) should be utilized to the largest extent possible so that we may support as many faculty/student projects as possible.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Expenses** | | | | |
| **Item No.** | **Expense Description** | **Quantity** | **Cost** | **Total** |
| 1 | Student Stipend | *Insert number of weeks x number of students* | $340 per week |  |
| 2 | Faculty Stipend | *Insert number of weeks* | $100 per week |  |
| 3 | Room and Board | *Insert number of students* | $220 per week ($100/wk. Room & $120/wk. meals) \* |  |
| 4 | Other |  |  |  |
| 5 | Travel |  | (based on .575/ mile) |  |
| 7 | **Total Estimated Costs** | | |  |

\*anticipated costs

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | **Project Funds**  *Note: Funds from Non-SCARP sources will be charged/transferred to SCARP as part of one request made on/shortly after April 30.* | | | |
|  | **Funds Description  (Funds Provided from Other Non-SCARP Sources)** | | ***Source***  ***Source (XYZ endowment, PDF, startup, department funds, Chem/Bio Agency Research Account, etc.):*** | **Account number** | **Total** |
| 8 | *Mellon Grant* | | *Please include a “Yes” in the Total box if you wish for the project to be considered.* |  |  |
| 9 | *XYZ endowment* | |  |  |  |
| 10 | *Faculty PDF* | |  |  |  |
| 11 | *New Faculty Startup Funds* | |  |  |  |
| 12 | *Department Funds* | |  |  |  |
| 13 | *Agency account for Research* | |  |  |  |
| 14 | *Other (e.g., external grant funds)* | |  |  |  |
| 15 | **Total Estimated Funds** | | | |  |

|  |  |
| --- | --- |
| Total Expenses |  |
| Total Funds |  |
| **Total Funding Requested From SCARP** |  |

**Budget Justification/Narrative:** Please justify items in 4 (Other) and 5 (Travel) and provide a brief explanation of 8-14 (Non-SCARP funding). Please note that the SCARP program is not able to cover supplies for projects.