**IRBnet.org New User Registration**

Please follow these instructions on how to complete your registration for IRBnet.org and begin your new project.

Start at ***www.IRBnet.org***

**Step 1: New User Registration:**



1. Select New User Registration.

**Step 2: Create your username and password**

1. Enter your first and last name.
2. Create a username and password.
3. Enter in a password hint if you wish.

**Step 3: Accept terms of use**

1. Read through the IRBNet: Individual User Terms of use.
2. Click “Accept”.

**Step 4: Add your institutional affiliation**

1. Search for Elizabethtown College in the form box and select it in “Your Organization”.

**Step 5: Enter personal information**

1. Enter your personal information including your institutional email.

**Step 6: Confirm registration information**

1. Read through your information to insure it is correct and click “Register”.

**Step 7: Activate your account**



1. Select “Continue”.

 

1. Go to the email you provided and click the link to confirm your affiliation to Elizabethtown College.
2. **Congratulations!** You have completed your registration for IRBNet.

**Step 8: Begin your project**



1. Once you have activated your account, go back to IRBnet.org and login. On the left-hand side of the page click “Create New Project”. 
2. Fill out the information for your project.
3. The Internal Reference Number is optional.
4. The creation of your project is now complete!