

Elizabethtown College | Office of Residence Life

2018-2019 Academic Year

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| Job Title: | Community Fellow | | |
| Office: | Office of Residence Life | | |
| Supervisor: | Director of Residence Life | | |
| Hours: | 5-10 hours/week (maximum 85 hours/semester)* | | |
| Compensation: | \$8.00/hour | | |
| Job Description | | | |
| <p>ROLE AND RESPONSIBILITIES</p> <p>The Community Fellow serves as a student leader in the Independent Living Units whose primary role is to provide opportunities for community-based learning, and to act as a liaison between the Office of Residence Life and the community members.</p> <p>The Community Fellow will:</p> <ul style="list-style-type: none"> • Uphold the mission of the Office of Residence Life • Communicate information from the Office of Residence to the ILU residents as needed • Distribute marketing materials from the Office of Residence Life as needed • Provide opportunities for ILU residents to develop a sense of belonging in their community by planning and hosting TWO social programs each semester • Inspire meaningful learning via meaningful conversations, adulting programs, and newsletters based on residential learning goals (Live Well, Live Connected, Live Beyond, and Live with Purpose) • Create name tags for ILU residents at the beginning of the semester • Empower and equip ILU residents to access resources on campus and in the community • Attend Community Fellow training in May/August • Attend monthly Community Fellow staff meetings • Assist with building closings prior to each break • Abide by all policies and procedures described in the Student Handbook • Maintain full-time status as a student at Elizabethtown College • Maintain a minimum semester and cumulative GPA of 2.5 • Complete other tasks as assigned <p>QUALIFICATIONS & REQUIREMENTS</p> <p>Minimum 2.5 GPA (semester and cumulative) Good Standing with the College Commitment to peer education</p> <p>PREFERRED QUALIFICATIONS</p> <p>Excellent communication skills Excellent organizational skills</p> | | | |
| <p>*COMMUNITY FELLOWS MAY CHOOSE TO PARTICIPATE IN AN INTERNSHIP EXPERIENCE THROUGH RESIDENCE LIFE. AN INTERNSHIP EXPERIENCE WOULD CARRY ADDITIONAL REQUIREMENTS.</p> | | | |
| Last Updated By: | Dominick DiLoreto | Date/Time: | 10/15/2018 |