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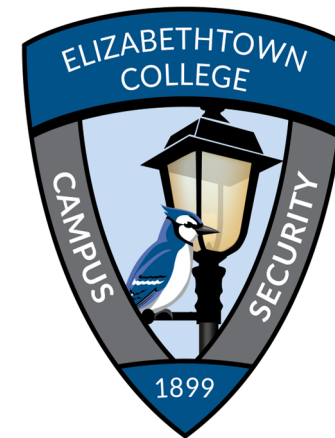
SAFETY AT YOUR FINGERTIPS

- Report Tips and chat live with Campus Security
- Make Emergency Calls
- Virtual Escorts
- Safety Check-Ins
- Emergency Procedures

GET THE APP

- 1 Download "LiveSafe" for free from iTunes or Google Play
- 2 Register with your mobile phone number and fill out your profile. Verify your account.
- 3 Select "Elizabethtown College"

Elizabethtown College Campus Safety Parking Regulations 2026-2027



www.etown.edu/offices/security/parkingregs.aspx

UPDATED 6/26/2026
In Case of Emergency:

717-361-1111

Safety Dispatcher (non emergency):

717-361-1264

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Parking Violations

Fines are levied automatically for violations by students and employees and are billed directly to student/employee accounts with the Business Office.

| | |
|-------------------------------|----------|
| UNAUTHORIZED AREA | \$25.00 |
| RESERVED | \$25.00 |
| NO PARKING ZONE | \$25.00 |
| PARKING ON GRASS..... | \$25.00 |
| TIME DESIGNATED SPACES..... | \$50.00 |
| UNREGISTERED VEHICLE..... | \$50.00 |
| WHEEL LOCK/BOOT FEE | \$75.00 |
| HANDICAPPED ONLY | \$100.00 |
| FIRE LANE | \$100.00 |
| VEHICLE TOWING FEE..... | \$100.00 |

Individuals wishing to pay their fines directly can do so by visiting the Business Office located in Zug Hall. **Payment of fines is not accepted at the Campus Security Office.**

Parking Violation Appeals

- ◆ Students wishing to appeal a College issued parking ticket may complete a Parking Appeal in Jay-Web within 5 business days of the date the ticket was issued.
- ◆ The Vehicle and Parking Appeals Board, which is composed of student, faculty and staff representatives, will review appeals on a monthly basis. Appellant will be notified by correspondence within 5 days of hearing.

It is the responsibility of all persons operating a vehicle on Campus to be familiar with Parking Regulations as outlined in this brochure. Failure to be aware of all regulations (such as vehicle registration and displaying of decals) or ignorance of parking assignments will not be accepted as a valid basis for appeal.

CROSSWALKS—ALL VEHICLES MUST YIELD TO PEDESTRIANS IN A CROSSWALK!

Vehicle and Parking Enforcement

- ◆ Campus Safety is responsible for administering and enforcing vehicle and parking regulations at Elizabethtown College.
- ◆ Elizabethtown Borough Police enforce state and local parking regulations on all streets that surround the College 24 hours per day, 7 days per week.
- ◆ Vehicles parked along borough streets must be moved every 72 hours.
- ◆ Northwest Regional Police enforces the “No Parking” regulations on College Avenue from north of Esbenshade Hall past Lake Placida.
- ◆ Campus Safety enforces Zone 2 parking regulations on Cedar Street, Mount Joy Street and College Ave. **Junior & Senior students living in Ober, Myer, Royer & Schlosser are eligible for Zone 2 permits. Employees** are eligible for Zone 2 permits on request. There is no cost for a Zone 2 permit.
- ◆ The vehicle’s registrant is responsible for proper use of the vehicle while it is on campus. Any violation charged, regardless of who is driving the vehicle, will be the responsibility of the registrant.
- ◆ Driving and/or parking on grass or walkways will subject the violator to a ticket, or more severe penalties if the incident is determined to be more serious. The question of intent is not a consideration for improper parking, and will not be accepted as a basis for appeal.

Driving Regulations

- ◆ All motorized vehicles and bicycles operated on any property of Elizabethtown College are subject to all provisions, rules and laws set forth in the Pennsylvania Motor Vehicles Code.
- ◆ Violations include, but are not limited to, speeding, failure to stop at posted stop signs and driving on unauthorized roadways, pathways or on the grass.
- ◆ Violations of this code will subject operators to fines and/or other disciplinary actions (Students-Office of Student Rights & Responsibilities; Employees-Human Resources).
- ◆ Individuals driving on campus are required to stop when signaled to do so by a Campus Safety Officer.

Speed limit on all Elizabethtown College roadways is 15 miles per hour and 5 miles per hour in parking lots.

Vehicle Registration

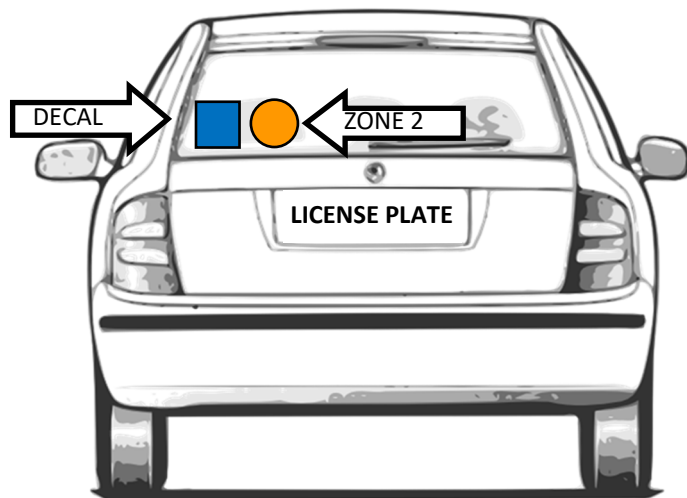
- ◆ All motor vehicles used by students, faculty, staff and overnight visitors on College property must be registered with Campus Safety upon arrival on campus.
- ◆ Vehicle registration by employees must be completed in person at the Campus Safety office. Decals remain valid as long as the registrant remains an employee of Elizabethtown College. There is no charge to register employee vehicles.
- ◆ Student vehicle registration must be completed annually. The cost for registration is included in the Comprehensive Fee for all students. Resident students are limited to registering (1) one vehicle per academic year and Commuter students can register up to (2) two vehicles per academic year. **Academic standing is determined at the beginning of the fall semester. No change of decals will be made if a student earns credits changing their academic standing after the fall semester for the current academic year.**
- ◆ Registration decals will be delivered to the student’s on-campus mailbox, if registration is submitted by the 1st week of classes. Registration forms received after the first week of classes must be picked up at the Campus Safety office.
- ◆ Any change in status (i.e., resident to commuter), must be reported to Campus Safety.
- ◆ A vehicle that will be on campus more than one day, but less than two weeks, will be issued a Temporary Parking Permit. Vehicles on campus for more than two weeks must be registered.
- ◆ Campus Safety must be notified of any registered vehicle no longer in possession of the registrant. Any person exchanging vehicles must register the new vehicle immediately upon bringing it on campus.
- ◆ **Students, employees and visitors park their vehicle on Campus at their own risk. The College is not responsible for damage that may occur to a vehicle while parked on Campus.**
- ◆ **Failure to register a vehicle will result in an UNREGISTERED VEHICLE violation. Three (3) unregistered vehicle violations may result in immobilization of the vehicle. Wheel boots/locks can be removed by contacting the Campus Safety office at 717-361-1264 and by properly registering the vehicle with the Campus Safety office.**

Registration Procedures

- ◆ Employees may register their vehicle by visiting Campus Safety.
- ◆ Student Employees are not eligible for employee parking decals.
- ◆ Students must register vehicles in Jay-Web, using the vehicle registration form. Students may only register their own vehicle (a student may not register a vehicle for another student).
- ◆ A valid state registration card must be presented at initial registration.
- ◆ Decals must be visible on the rear of the vehicle on the drivers side to be considered registered. Failure to display a decal will not excuse unregistered vehicle parking violations.

Parking Decal Application Instructions

1. The decal you have been issued is assigned to you and only your vehicle.
2. You are responsible to place the decal on the rear windshield of the assigned registered vehicle immediately, or as soon as possible when weather conditions allow.
3. Misuse of the parking decal may result in the revocation of your parking privileges and referral to student conduct for the violation.
4. A total amount of \$500.00 in violations during the school year (Fall/Spring semesters) can result in immediate suspension of parking privileges.
5. The College Parking decal is to be placed on the outside of the rear window in the lower left corner*, as illustrated below.



5. **ZONE 2 DECAL**— Issued at the Campus Safety Office to employees or junior/senior students residing in Ober, Myer, Royer, Schlosser and ILU's. There is no charge for a Zone 2 decal.
6. If you have been issued an "Elizabethtown Borough Zone 2 Decal," the decal is to be placed on the left side of the rear window of the vehicle, as illustrated above. Student decals for "Zone 2" will also have a dated yellow validation sticker that expires the following year on 15 Sep 27, updated annually based on eligibility.

Vehicle and Parking Regulations

- ◆ **Handicap Parking**—Handicap parking spaces are restricted 24/7 to drivers with a state-issued handicap license plate or placard. Students needing a 'temporary disability' permit should contact the school nurse at Penn Med Clinic on Campus. Employees needing reasonable accommodation must contact Human Resources.
- ◆ **Green Vehicle Parking**—**Parking spaces marked by green paint are equipped with charging stations and are reserved for electric vehicles only. Non-electric vehicles parking in these spaces will be ticketed.** Currently there are six of these spaces on campus, one in Lot 2, one in Lot 7, and four in Lot 18.
- ◆ **Disabled Vehicles**—Drivers must immediately notify the Campus Safety Office if their vehicle is disabled on Campus Property.
- ◆ **Abandoned Vehicles**—A vehicle may be termed 'abandoned' by the Director of Campus Safety if it is not removed from College premises within 48 hours of a request to do so, and is subject to towing at owner's expense. The owner of the towed vehicle will be fined \$100 by the College. Additional penalties may be assessed in accordance with state laws.
- ◆ **Veteran Parking**—Students who have served or are actively serving in the military can obtain a Senior/Junior decal regardless of class year by showing a copy of their DD-214 and/or valid military ID when completing the registration process at Campus Safety. Two parking spaces in Lot 8 are reserved for anyone (employee, student, or visitor) who has previously served in the armed forces. Two parking spaces in Lot 6 are reserved for anyone who has previously given alternative service.
- ◆ **Use of 4-Way Flashers**—There is no provision for the use of 4-way flashers other than loading/unloading. Activating four-way flashers in any other circumstance is not an excuse for parking violations.

Overnight and Weekend Parking Rules

Students are permitted to park in **EMPLOYEE LOTS (2,3,4,9,10)** **ONLY between 6pm and 2am weekdays and between 4pm Friday through 2am Monday.**

Reserved, Handicapped, Visitor and Zone 2 parking areas are enforced 24/7.

Student Parking Lots are OPEN (unrestricted) on **WEEKENDS ONLY** between 4pm Friday and 2am Monday.

Church of the Brethren Lot 13—This is privately owned by the Church, which extends parking privileges to The College Monday through Friday ONLY. **Parking is strictly prohibited from 6PM Friday until 6PM Sunday.** All vehicles must be removed from the lot by 6pm Friday or risk being towed at the owner's expense.

Vehicle and Parking Regulations

- ◆ Vehicle and Parking regulations are in effect all times of the year.
- ◆ The College reserves the right to initiate and change parking violation fees, fines and regulations at any time following proper notification to the College Community. The Director of Campus Safety may restrict or revoke parking privileges.
- ◆ The College reserves the right to assign parking areas to College employees and students on campus as needed. Vehicles parked in violation of the Parking Regulations will be ticketed.
- ◆ All employee and student vehicles must be registered. Failure to register may result in immobilization. Employee and Student vehicles must park only in designated areas on campus.
- ◆ **ZONE 2 PARKING PERMITS— Vehicles parked on Cedar St, Mt Joy Street or College Ave need Zone 2 permits, obtained from Campus Safety, based on eligibility and only issued upon request. Employees, as well as Junior & Senior students living in Ober, Myer, Royer, Schlosser and ILU's only are eligible for Zone 2 permits.**
- ◆ **Guest/Visitor Parking**—Visitors and registered guests may park in any space on Campus other than those designated RESERVED, SERVICE VEHICLE or HANDICAP.
- ◆ **Time Restricted Parking**—15 and 30 minute time restricted spaces are **strictly enforced**. No warnings are issued for time violations. Vehicles parked in excess of the time designation will be ticketed.
- ◆ **Loading/Unloading**—Permitted in “No Parking” areas or unauthorized areas based on status (first year, sophomore, etc.) for the purpose of loading or unloading vehicles for a maximum of 15 minutes. The four-way flashers must be on. Vehicle may not block any roadway, pathway, exit and never park on grass. Loading/Unloading at the rear of Musser is strictly prohibited.
- ◆ **No Parking Areas** — Vehicles parked in **grass areas, unlined paved areas, no parking zones, fire lanes, reserved** and **service vehicle spaces** will be ticketed. **THESE AREAS ARE ENFORCED 24/7**
STUDENTS MAY NEVER PARK IN the following lots:
 - Lot #1 **Admissions**
 - Lot #8 **Alpha Visitor or any other visitor spaces**
 - * - Lot#11 **Campus Safety**
 - Lot #14 **Brinser**
 - Lot #18 **Bowers Fitness Center**
- * **Campus Safety** - Lot restricted to those visiting Campus Safety.
- ◆ **Church of the Brethren Lot 13**—Parking is **permitted** in Lot 13 from **6pm Sunday until 6pm Friday** for Employees, JR & SR residents, & Commuters. Parking is limited to the east side painted with yellow vehicle spaces, furthest from the church building and vehicles may not be parked in any Reserved spaces. **All College vehicles must be moved by 6pm Fri - 6pm Sunday.** Vehicles parked in the lot 6pm Friday to 6pm Sunday will be ticketed.

Lot Assignments—Map on pages 6-7

| Employee (Light Royal Blue Decals) | |
|--|-------------------------------------|
| Lot 2—Hoover | Lots 9 & 10— Alpha & Alpha Drive |
| Lot 3—Esbenshade | Lot 13—Church of the Brethren (***) |
| Lot 4—Chapel West | Lot 14— Brinser |
| Lot 5—Chapel East | Lots 15 & 16—Hackman Apartments |
| Lot 6—Young Center | Lot 18—Bowers Center |
| Lot 7— Brown | Zone 2 areas (with decal) |
| Juniors, Seniors & Grad Resident Students (Red Decals) | |
| Lot 6—Young Center | Lot 13—Church of the Brethren (***) |
| Lot 7— Brown | Lots 15 & 16—Hackman Apartments |
| Lot 12—Myer West | Quad Lots |
| Myer Loop | Schlosser Loop |
| Lot 17— South Founders | Front of Founders |
| Sophomore Resident Students (Green Decals) | |
| Lot 7—Brown | Lot 12— Myer West |
| Lot 16— South Hackman (between tennis courts and baseball field) | |
| Lot 17— South Founders (behind tennis courts) | |
| Myer Loop | |
| 1st Year Resident Students (Purple Decals) | |
| Lot 7—Brown Lot | Lot 17— South Founders Lot |
| All Commuters— regardless of class Lv. (Midnight Blue Decals) | |
| Lot 5—Chapel East | Lot 7— Brown |
| Lot 6—Young Center | Lot 13—Church of the Brethren (***) |
| Lot 16— South Hackman (between tennis courts and baseball field) | |
| Lot 17— South Founders (behind tennis courts) | |

(***) Church of the Brethren (East side of lot only) See Map

ELIZABETHTOWN COLLEGE PARKING MAP



- # Parking
- Zone 2 Parking

etown.edu/map