



STUDENT JOB OPPORTUNITY

JOB TITLE: *Design Team Member*

DEPARTMENT: Conestogan Yearbook

CONTACT PERSON/EMAIL/PHONE #: Hannah Keeports- Conestogan Editor, keeportsh@etown.edu or Liz Braungard- Conestogan Advisor, braungarde@etown.edu

TO APPLY: Email Hannah Keeports (keeportsh@etown.edu) for more information.

Deadline is December 31, 2017.

STUDENT JOB DESCRIPTION: Under the supervision of the Conestogan Editor and Advisor, members of the Design Team are responsible for the creation of the yearbook cover art and any other graphics for the book. The Design Team is also responsible for collaborating with section editors to create templates for each section. Design Team will consist of two to three students who work together to complete the tasks mentioned above. Hours are flexible, and the majority of the work can be done on your own time as it fits into your schedule. This position is a great opportunity for anyone looking to get hands-on experience and would look great on a resume.

- Responsible for creating graphics and templates for the book using various design programs
- Must be able to cooperate with others on the Design Team
- Participation in weekly staff meetings is required
- Must be a team-player and able to co-operate with other staff members
- Must be self-motivated and dependable

QUALIFICATIONS:

- Hard working and eager to learn
- Experience in graphic design and related software programs
- Strong organizational skills and attention to detail.
- Good interpersonal skills and desire to be a team player.
- Excellent written & oral communications skills

HOURS and/or HOURS PER WEEK REQUIRED: Varies; approx. 2-6 hours per week

PAY RATE: \$7.25 per hour.

SPECIAL SKILLS NEEDED (for example—drivers license/van training, CPR, etc.): none