



STUDENT JOB OPPORTUNITY

JOB TITLE: *Student Event Technician*

DEPARTMENT: Technical Operations

CONTACT PERSON/EMAIL/PHONE #: Barry Fritz, Technical Operations Director, fritzbl@etown.edu, 717-361-1374.

TO APPLY: e-mail to fritzbl@etown.edu.

STUDENT JOB DESCRIPTION: Assist Technical Operations with set-up, run, and strike of events held in Musser Auditorium and the KAV. The Technical Operations Department provides audio, video, lighting and staging support for all events in Leffler Chapel & Performance Center's Musser Auditorium and the KAV. Students have the opportunity to work with student and professional performers, lecturers, and artists; while learning valuable live entertainment and event production skills.

QUALIFICATIONS:

- Ability to work extended hours as needed.
- Ability to work weekends.
- Ability to preserve confidentiality of information.
- Ability to prioritize multiple tasks in a fast-paced environment.
- Strong organizational skills and attention to detail.
- Ability to work within strict deadlines.
- Good interpersonal skills and desire to be a team player.
- Creative problem-solving skills.
- Exceptional customer service skills.
- Excellent oral communication skills.
- Sense of creativity.
- Familiarity with industry terms and processes.
- Proficient with Microsoft Office (Word, Excel, Access, Publisher)

PHYSICAL DEMANDS

- Regularly required to remain seated in a normal position for long/extended periods of time.
- Occasionally required to stand for long/extended periods of time.
- Regularly required to move about.
- Regularly required to climb stairs and/or ladders.
- Regularly required to maintain balance while walking, standing, crouching, or running.
- Occasionally required to reach up and out with hands & arms.
- Regularly required to talk and hear; verbally express information or instructions.
- Regularly required to use hands to grasp objects, type, pick up objects, move objects or hold objects.
- Occasionally required to lift up to 25 pounds and carry a distance of 10 feet.
- Occasionally required to push and/or pull up to 25 pounds a distance of 10 feet.

HOURS and/or HOURS PER WEEK REQUIRED: Hours will vary based upon event schedules. Will include evenings and weekends.

PAY RATE: Hourly, starting at \$7.75 per hour