

Welcome to Elizabethtown College!

The College is committed to supporting student's health and well-being. New students are required to complete the Student Health Forms online through the College's medical record system and submit the [Physical Examination & Immunizations Form](#) that your physician must complete.

Student Health Forms are due August 1, 2022, for Fall Semester 2022. Failure to complete this step will affect your ability to move on to campus in August for the start of Fall Semester.

Below are the instructions you will use to access Elizabethtown College's electronic medical record system (Athletic Trainer System, or ATS). The Elizabethtown College Athletic Department has previously used this system, and now it is also used for the general student population.

For specific questions, please reach out to one of the following healthcare providers:

General student population:

Kati Frey, RN, Student Health Nurse, 717-588-1059, freykatherine@etown.edu

Bruce Lynch, Associate Dean of Students, Student Counseling & Health Needs, 717-361-1405, lynchbg@etown.edu

Athletes:

Emily Dietz DAT, LAT, ATC, Head Athletic Trainer, dietze@etown.edu

Step 1. Log into ATS (etown2.atsusers.com)

- To access your account, click the "Forgot Your Password" link and enter your Etown email account at the prompt.
- An email with a password reset link will be sent to your Etown account.
- Please use that link to create a new password that is unique to ATS and not shared with other websites/systems.

Step 2 Verify

- Verify that all the yellow highlighted boxes in the following tabs are filled in and correct:

General:

- If you do not have any medical alerts/allergies/current medication, just type N/A
- Medical alerts: be as specific as possible
- Allergies: please list allergen and reaction (hives/anaphylaxis/etc.)
- Current medication: please list medication, dosage, frequency, route (i.e. oral, subcutaneous)

Screen/Test/Vacc Tab

- Provide your COVID-19 Vaccination Status
 - Vaccinated individuals: provide as much information as you can about your vaccination as well as your card front
 - Non- Vaccinated: choose refused or waiver signed (athletes only)

Immunizations/Paperwork

- Please add all your immunization types, dates, and any relevant information.
- If there is an immunization you did not receive please select the immunization, choose today's date, and in the notes section type refused or did not receive
- The paperwork complete and cleared to play boxes will only be checked for Athletes
- The paperwork that will need to be completed for new students and athletes is described in [Step 3](#).

Insurance

- Confirm that all the required information is completed.
- Please upload a picture of the front and back of your insurance card.
 - Click the “edit selected” button
 - Scroll to the bottom of the page and upload images of your insurance card
 - Make sure this image is of your insurance card only and can be read easily.
 - Files must be < 1mb in size and type .jpg, .png, .bmp or .gif.
- Students can purchase health insurance through the College’s provider, First Student. You can find information on our [Student Health site](#).
 - If you plan to purchase this health insurance, then please upload a picture of your current high school ID card or a recent photo of yourself. This can be updated when you finalize your health insurance through the College.

Contacts

- This information is populated from our student system. You will have a chance to update this information during your preliminary check-in via Jayweb before every semester.

Step 3. Fill out the required forms

- Under the forms tab you will choose a form from the drop-down menu and press new.
- **All new students are required to fill out:**
 - Insurance and confidentiality
 - Medical History Form
 - Tuberculosis screening
- **Athletes are required to fill out:**
 - Acknowledgment of provided healthcare
 - Blue Jay Code of conduct
 - Concussion Information Acknowledgment
 - Drug Testing Consent form
 - Insurance and confidentiality
 - Medical History Form
 - Off-campus Field trip event assumption of risk
 - PHQ-9
 - Risk and Informed Consent
 - Sickle Cell Form
 - Student Athlete Handbook
 - Student Athlete Statement
 - Tuberculosis screening (first year and education majors)

Step 4. Upload

- Under the Efile’s tab upload the following documents:
 - Completed [Physical Examination Form](#) (by your physician)
 - Completed [immunization Record](#) (by your physician)
 - Tuberculosis form (only if you answered yes to any of the tuberculosis screening questions)
 - ADHD or hormone replacement medication paperwork (if applicable)
 - Any other documents you think we should have on file