

Create your own Strengths Poster

INSTRUCTIONS

1. Go to [T:\Faculty & Staff Alphabetical\Z\Zimmermans\Public\Strengths\Create Your Own Strengths Poster \(for Departments\)](T:\Faculty & Staff Alphabetical\Z\Zimmermans\Public\Strengths\Create Your Own Strengths Poster (for Departments))
2. Open “Strengths Poster (Dept-Customizable Template-22x33).pdf”
3. Go to File – Save As and save in your preferred location
4. Type your Department Name in the light blue box (just above the blue Etown logo)
5. Save the PDF *in your preferred location*
6. Have the poster printed by Print Services
 - a. Use the Poster – Signage Request Form on JayWeb:
https://jayweb.etown.edu/ICS/Staff/Online_Forms/Print_Services.inz
 - b. This poster is 22” x 33”

NOTE: You can also print a general Elizabethtown College poster (that isn’t department-specific).

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