



How Do I Register for Summer Classes?

1. **Current degree students with [JayWeb](#) accounts can register two ways:**

a. **Using the [Summer Registration Form](#) in [JayWeb](#).**

If you have an active HOLD on your registration, students are still permitted to register for the Summer Session via the [Summer Registration Form](#) in [JayWeb](#). Registration for summer courses on November 13th. Students CANNOT register for spring courses with active HOLDS on their accounts.

b. **Using their [JayWeb](#) account via the traditional registration process.**

Register for summer classes by changing the term to “SU” and the year to “2017-2018.” Note, however, that you can only register through [JayWeb](#) once you have cleared any holds that may be on your account. This includes the advising hold for spring registration, business office holds, etc. If you are clear to register for your spring courses, then you should be able to register online for summer courses. As a reminder, registration for spring courses opens during the week of November 13th.

2. **Visiting students and others without [JayWeb](#) access can register by paper or by phone:**

a. Email Kelly Boutsikaris in Registration & Records at boutsikarisk@etown.edu or call 717-361-1423.

b. **Returning students** can submit the [returning student registration form](#). Forms are processed on a first-come, first-served basis.

c. **Visiting Students** can contact the R&R office and complete a [visiting student registration form](#). Forms are processed on a first-come, first-served basis.

3. **Cancellation of under-enrolled courses will be announced as follows:**

May 11th for May term

May 30th for most Online term

4. **Last day to add a class will be:**

May 15th for May term

June 6th for most Online term

5. **Load limits for the summer terms:**

1 course or 4 credits for the May term; a second course by overload petition

2 courses or 8 credits maximum for the Online term