

**DEFERRED PAYMENT FORM – ACCELERATED DEGREE PROGRAM**

This form is authorized for use only by those students who receive employer tuition reimbursement. All other students are required to submit payment in full prior to the beginning of the session. Any payment from your employer must be remitted to the College within 30 days after each course ends. If payment is not received, this form will be utilized for the payment of the outstanding balance due 30 days after the course ending. Information regarding any potential charges will be emailed 2-3 days prior to the payment occurring. A \$50.00 late payment fee and finance charges will be assessed on all outstanding account balances for which a deferred payment form is not on file.

Name \_\_\_\_\_ Date \_\_\_\_\_ Student ID \_\_\_\_\_

Employer \_\_\_\_\_

Employer's Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Employer Contact \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

**Payment is required within 30 days of the completion of the course.** Credit card or bank information must be on file that will automatically be charged for tuition and fee balances that remain outstanding 30 days after the course ends. A convenience fee of 2.75% of the payment amount will be assessed for any credit or debit card payments. You may also pay via electronic check (ACH), by providing your banking information below, which carries no additional fee.

Authorization Statement

I authorize Elizabethtown College to charge the following credit card or bank account for any tuition and related course fees outstanding 30 days after a course ends. I agree that this authorization form may be used for all courses that I register for at Elizabethtown College regardless of the grade that may be received. I further agree to provide updated credit card or bank account information to Elizabethtown College if my credit card or bank information should expire or otherwise change. I understand that my credit card or bank account will be charged 30 days after a course ends if tuition and related course fees remain outstanding, regardless of the status of my employer tuition reimbursement. **I understand that if my credit card is used for payment, I will be charged for the tuition and fee amount plus a convenience fee of 2.75% of the total payment amount.** I will not be charged a convenience fee for an electronic check.

If my payment should be declined, monthly finance charges of 1.5% on outstanding balances will be retroactively assessed to the first day of the session and my account will be subject to a \$50.00 late payment fee. I will not be permitted to register for future sessions or receive official academic transcripts until my account is paid in full. I will also be prohibited from participating in the deferred payment program for future courses.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**CREDIT CARD** (2.75% fee)

Card Type:

Visa Discover Mastercard American Express

Card #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: \_\_\_\_\_

CVV2 # \_\_\_\_\_

(3 digit security code for Visa/MasterCard/Discover or  
4 digit security code for American Express)

**ELECTRONIC CHECK (ACH):**

Bank Name \_\_\_\_\_

Bank Address \_\_\_\_\_

Bank Routing Number \_\_\_\_\_

Checking Account # \_\_\_\_\_

or  
Savings Account # \_\_\_\_\_

Name on Account \_\_\_\_\_

OR

Office Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_ Denial Reason \_\_\_\_\_