



### Waste Streams

#### Scope

This policy applies to all forms of waste generated by the college community while conducting college business.

#### Purpose

The purpose of this policy is to ensure compliance with the Lancaster County Solid Waste Authority and the state Department of Environmental Protection. It also represents the college's commitment to recycling where possible, to disposing of waste materials in a cost effective manner, and to putting into place practices that have a positive impact on the environment.

#### Process

1. Waste is divided into waste streams (see attached list of waste streams).
2. Each waste stream has a storage container, a storage location, and a final destination.
3. When the containers become full a call is made to the appropriate hauler for pick up if necessary; some waste streams are picked up on a regular schedule.
4. Some wastes are incinerated, some are placed into landfills, and others are recycled.
5. Containers of hazardous waste must have a label specifying "Hazardous Waste" and the contents and the date it became waste.

#### Responsibilities

1. Facilities Management
  - a. Identify waste streams and determine final location
  - b. Arrange for and maintain appropriate containers for all waste streams
  - c. Schedule haulers when containers become full
  - d. Maintain all necessary recordkeeping
  - e. Remove all waste from conventional residence housing and academic/administrative buildings and place into proper containers at the Brown Building (residents of Independent Living (SDLC, Hackman, Quads) are required to place recyclables and trash at designated pick-up locations and ES will pick up from those locations)
  - f. Transport materials not picked up by vendors to final destination
2. Manager, HR & Safety
  - a. Assist in identifying waste streams and determine final destination
  - b. Maintain hazardous waste and universal waste manifests
  - c. Schedule shipments of hazardous waste
3. Dining Services
  - a. Arrange to have the Dining Hall compactor and pulper emptied
4. Campus Community
  - a. Place wastes into the proper containers
  - b. Contact Facilities Management at ext 1408 when transporting waste to the Brown Building – DO NOT bring waste to the Brown Building and "drop" it off

#### Evaluation

The Safety Committee shall be responsible for evaluating this policy annually.

#### Document History

Created: 7/2005; Revised 6/2006; Audited: 7/2006; Revised 5/2007, 8/2007, 1/2008; Audited: 6/2008; Revised 11/2008, 3/2009, 7/2009, 11/2009, 11/2010, 11/2011



# Elizabethtown College

Human Resources

## Safety Policy

<u>WASTE STREAM</u>	<u>STORAGE LOCATION</u>	<u>FINAL DESTINATION</u>
Antifreeze (used)	Drum outside the garage in the Brown Bldg warehouse	Bishop Associates Tom Robinson 410-808-0706
Batteries, alkaline, Ni/Cd, & lithium	Universal waste station	Bishop Associates Tom Robinson 410-808-0706
Batteries, lead acid	Outside the garage in the Brown Building	Interstate 717-560-5799
Biohazard waste – sharps, scalpels, razors, syringes	Freezer in Brown Building warehouse	Alpha Bio-Med 717-656-6235
Biohazard waste – animals	Hazardous waste storage area in Biology (Lyet wing, SMEC)	Allied Veterinary Cremation Steve Broich 717-964-1930
Bushes, limbs, trees, & leaves	On pile south of Founders Hall	Shredded in place or south of Founders
CFCs	Technician shop	United Refrigeration Dick 717-560-4400
Cardboard	Open top roll-on box north of Brown Building	York Waste Andy Warntz 717-581-4773
Cell phones, Computers, and other electrical equipment	Shed outside of Brown Building warehouse	LCSWMA Tom Adams 397-9968
Commingled – glass, aluminum, plastic containers	Container north of the Brown Building	York Waste Andy Warntz 717-581-4773
Oil (used crankcase)	Drum in the garage (Brown Bldg)	Cockers Towing 717-367-5505
Dining Services Non-Digestible Waste	Compactor – South Side of Brossman	LCSWMA Tom Adams 397-9968
Fluorescent bulbs, HIDs, compact fluorescent bulbs	Universal waste station in the Brown Building warehouse	Dauphin Electric Lynn Hamor 717-986-9300
Hazardous Waste	<b>Facilities Management</b> – Haz Waste Storage Building <b>Chemistry</b> – Chemical Storage Room <b>Biology</b> – Storage Room	Bishop Associates Tom Robinson 410-808-0706
Metal/Steel	Open Top roll-on Box South of the Pole Barn	Frank Sahd Salvage Center 684-8506
Paper, magazines, newspapers, books, etc.	North wall – Brown Building warehouse	York Waste Andy Warntz 717-581-4773
Paint and related materials (oil-based)	Haz Waste Storage Building	Bishop Associates Tom Robinson 410-808-0706
Pre- & Post-consumer food waste / waste cooking oil	Processed by Dining Services; hauled by Facilities Mgt staff	Brubaker Farms Mike Brubaker 717-653-2732
Refrigerators, stoves, water heaters, HVAC equip, empty refrigerant tanks, propane tanks (white goods)	Next to the Haz Waste Storage Building	LCSWMA Tom Adams 397-9968
Tires	Brown Bldg Warehouse (outside garage)	Cockers Towing 717-367-5505
Trash – Building products, furniture, plastic, etc	Open top roll-on box north of the Brown Building	York Waste Andy Warntz 717-581-4773
Waste from buildings (waste baskets)	Compactor north of Brown Building	York Waste Andy Warntz 717-581-4773
Wood – clean wood that is not treated, stained, or painted	Collected by Facilities Management staff	Zeager Brothers Ernie Miller 717-944-7481