



**Import Account Coordinator (International Logistics)
(Historic Downtown Baltimore 21201)**

We Deliver. Problem Solved.™

A career; not a job. A passion; not a pit stop.

Seeking international business graduates to work for one of the most respected Customs Brokers (& International Freight Forwarders) in the country. If you demand accuracy, have high expectations, love working with dynamic information and seek a career in solutions: **Contact us!**

Combine a passion for trade, your intellectual curiosity about compliance, and a natural drive to deliver excellent customer service into a long-term, stable, & engaging career.

An Import Account Coordinator handles multiple accounts from cradle-to-grave, including total account maintenance such as: Electronic data management of ISF filings with US Customs, international documentation, Customs entries and transmission, domestic trucking, billing, and the highest levels of customer service. We seek a communicative, proactive critical thinker.

Recent graduates from International Business or Supply Chain majors strongly preferred.

Account coordination includes total visibility from foreign origin to destination, classifying and performing ABI entries with our cutting-edge software, tracking cargo, freight logistics, customer relationships, and maintaining our reputation as the leader in customs brokerage solutions. You will also be cross-trained in international forwarding.

Duties include providing excellent customer service in an engaging environment, learning and improving knowledge of U.S. Customs regulations, vendor relations, internal communication, and monitoring industry developments in areas such as trucking, port operations, customers, and competitors.

Must be/have:

- Reliable. Punctual. Organized.
- Excellent written and verbal communication skills.
- Discipline to implement and follow Standard Operating Procedures.
- Team player able to build trust and prove dependability.
- Very strong computer/tech skills (Excel, Office, Databases).
- Critical thinker.

Samuel Shapiro & Company, Inc. is a global logistics company with 96 +years in business and an international network of partners. Areas of service include customs brokerage, import/export compliance, and international freight forwarding transportation. We provide solutions with the highest levels of customer service to a variety of clients.

Shapiro is a company where everyone cares; from the owner to the desk level employee. You will be held accountable by your peers and have a blast doing it! We only seek dynamic people looking to make a steady, meaningful, positive impact.

96 years + new technology + energy and passion + leadership = A very exciting time

Please send all resumes via email to:

Rich Lucas, Recruiting Manager / rich@shapiro.com

(215) 923-4870 ext 27

EOE